CREATIVE BOOGIE
INTRO - Greetings from KCAD!

Movement allows people to express themselves in extraordinary ways. With the tap of a toe or a sweeping gesture of an arm we can communicate so much without saying a word. And of course it’s fun too!

At Kendall College of Art and Design of Ferris State University (KCAD), we want to help kids of all ages experience motion as an important part of the creative process. That’s why our Continuing Studies youth classes have been developed with energy and curiosity in mind, keeping children engaged and learning as they develop their ability to translate and transform their world.

Give your child the chance to create clay figures that come to life through a class in Stop Motion Animation; create a dynamic painting that dances across the canvas in our new Action Painting class; or dig into the fun and functional medium of clay by pinching, rolling, and building in our Create with Clay class.

Let your kids be moved at KCAD, where movement is always encouraged!

Brenda Sipe
Director of Continuing Studies
Sierra Casanova
Continuing Studies Coordinator

616.451.2787 x3012
**YOUTH CALENDAR - AT A GLANCE**

**ARCHITECTURE**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-12</td>
<td>Young Architects (p. 7)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
<tr>
<td>13-17</td>
<td>Architecture (p. 8)</td>
<td></td>
<td>9:30am-12:00noon</td>
</tr>
</tbody>
</table>

**CARTOON DRAWING**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-9</td>
<td>NEW! Skylander Jam (p. 6)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
<tr>
<td>10-12</td>
<td>NEW! Jedi Academy (p. 7)</td>
<td></td>
<td>9:30am-12:00noon</td>
</tr>
</tbody>
</table>

**CLAY**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-9</td>
<td>Create with Clay (p. 6)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
<tr>
<td>10-12</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DIGITAL ART**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-12</td>
<td>Stop Motion Animation (p. 7)</td>
<td></td>
<td>9:30am-12:00noon</td>
</tr>
<tr>
<td>13-17</td>
<td>Video Game Design (p. 9)</td>
<td></td>
<td>12:30pm-3:00pm</td>
</tr>
</tbody>
</table>

**MANGA**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-12</td>
<td>Intro to Manga (p. 7)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
<tr>
<td>13-17</td>
<td>How to Manga (p. 8)</td>
<td>SAT</td>
<td>9:30am-12:00noon</td>
</tr>
</tbody>
</table>

**MIXED MEDIA**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-9</td>
<td>NEW! Minecraft Self-Portraits (p. 6)</td>
<td></td>
<td>9:30am-12:00noon</td>
</tr>
<tr>
<td>10-12</td>
<td>NEW! Experimental Still Life (p. 7)</td>
<td></td>
<td>9:30am-12:00noon</td>
</tr>
</tbody>
</table>

**OBSERVATIONAL DRAWING**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-9</td>
<td>Ready, Set, Draw (p. 6)</td>
<td>SAT</td>
<td>9:30am-12:00noon</td>
</tr>
<tr>
<td>13-17</td>
<td>Charcoal Figure Drawing (p. 9)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
</tbody>
</table>

**PAINTING**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-17</td>
<td>NEW! Action Painting (p. 8)</td>
<td>SAT</td>
<td>9:30am-12:00noon</td>
</tr>
</tbody>
</table>

**PHOTOGRAPHY**

<table>
<thead>
<tr>
<th>Ages</th>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-17</td>
<td>Digital Photography (p. 9)</td>
<td>SAT</td>
<td>12:30pm-3:00pm</td>
</tr>
</tbody>
</table>

**REGISTRATION FORMS**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(p. 10)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PARKING**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(p. 13)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**HOW TO REGISTER & POLICIES**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(p. 14)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**QUICK FACTS**

**Registration Deadline:**
- October 21

**Early Registration (10% discount):**
- August 15

**Saturday Class Dates:**
- October 29, November 5, 12, 19, December 3
- No Class November 26

**Registration:**
- www.kcad.edu/continuing-studies, or
- Call 616.451.2787 x3012, or
- Mail your registration forms (p. 12, 13)

KCAD Continuing Studies, 17 Fountain St. NW, Grand Rapids, MI 49503.

Registration is not valid without payment. Visa, MasterCard, and Discover debit or credit cards are accepted online. A confirmation of registration will be sent electronically. Supply information if applicable, can be found at:

kcad.edu/continuing-studies/class-outlines

For assistance with online registration, call 616.451.2787 x3012.

Individuals with disabilities who require special accommodations to participate should contact the KCAD Continuing Studies office at 616.451.2787 x3012.

Like us on Facebook for program updates and special events at facebook.com/KCADCONTINUINGSTUDIES
FALL COURSE LISTINGS - BY AGE

SATURDAY CLASSES
October 29, November 5, 12, 19, December 3
No class November 26

AGES

6-9

NEW! MINECRAFT™ SELF PORTRAITS
Create a 3D portrait of yourself fit for the world of Minecraft. Begin with a pencil drawing and move to Photoshop to bring it to life in 3D with mixed media materials.
Instructor: Owen Loughrin
Y192 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

READY, SET, DRAW
Make up your mind to draw! See how you can draw objects, people, and animals that are both real and imagined. Develop realistic detail using pencils, pens, and charcoal.
Instructor: Jill Szyaszko
Y008 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

CREATE WITH CLAY
Use clay and glazes to create ceramic art straight out of your imagination. You will explore pinching, carving, rolling, stamping, and creative paint and glazing techniques.
Instructor: Molly Bergman
Y112 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, supplies included

FOR MORE INFORMATION
Call 616.451.2787 x3012

AGES

10-12

NEW! MINECRAFT™ SELF PORTRAITS
A class for the video game enthusiast. You will use basic drawing techniques and actual game figurines to recreate scenes of gameplay in the Skylanders game world. Be prepared to bring all your figurines to class, talk about them, and vote on which ones you will draw on any given day. Fun is job one, but students should be prepared to work hard too.
Instructor: Owen Loughrin
Y192 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

NEW! SKYLANDER™ JAM
A class for the video game enthusiast. You will use basic drawing techniques and actual game figurines to recreate scenes of gameplay in the Skylanders game world. Be prepared to bring all your figurines to class, talk about them, and vote on which ones you will draw on any given day. Fun is job one, but students should be prepared to work hard too.
Instructor: Owen Loughrin
Y192 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

NEW! EXPERIMENTAL STILL LIFE
See how far you can push the boundaries of classic “still life” artwork. Focus on expressive marks, color, composition, and creating art in different mediums. Play around with out-of-the-ordinary objects to place in your still life.
Instructor: Tiffany Snyder
Y233 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

NEW! JEDI ACADEMY
Draw a variety of aliens as Jedi Knight characters. You will draw creatures with scales, fangs, long nails, gills, fins, and tails. A galaxy of possibilities will be considered, and you’ll leave this class with a portfolio of the most imaginative drawings you’ve ever made.
Instructor: Mike Harris
Y201 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

FOR MORE INFORMATION
Call 616.451.2787 x3012

YOUNG ARCHITECTS
Step up to the drafting table and try your hand at being an architect. Learn about skyscrapers, famous architects, and sustainable design. Practice designing online, and then plan a model house on your own that you’ll build from the ground up! You will draw, paint, and work with blocks, cardboard, and clay to create a model of your building design.
Instructor: Lauren Stark
Y164 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, supplies included

INTRO TO MANGA
Learn how to draw characters in the distinctive style of Japanese animation and Manga. You will complete a detailed manga drawing in each class.
Instructor: Natalie Budnick
Y186 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, supplies included

STOP MOTION ANIMATION
By brainstorming, sketching, and acting, you will create a clay project, to animate and film. You will learn set design, character design, directing, camera operation, and editing, using some of the latest software for your final production. Cameras will be available upon advance request.
Instructor: Lauren Stark
Y475 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

NEW! SKYLANDER™ JAM
A class for the video game enthusiast. You will use basic drawing techniques and actual game figurines to recreate scenes of gameplay in the Skylanders game world. Be prepared to bring all your figurines to class, talk about them, and vote on which ones you will draw on any given day. Fun is job one, but students should be prepared to work hard too.
Instructor: Owen Loughrin
Y192 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included
FALL COURSE LISTINGS - BY AGE

Saturday Classes
October 29, November 5, 12, 19, December 3
No class November 26

13-17

Saturday am classes
9:30am-12:00noon

Architecture
Come explore the ins and outs of architecture. This course will teach you the process of how a building is created from the design stage through the finished construction phase. We will look at many different ways to communicate design through models, computer-based programs like AutoCAD, and SketchUp, and hand drawing. No experience is needed, only a love of architecture.
Instructor: Courtney Parks Vallie
Y622 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

How to Manga
Learn the ins and outs of character design and illustration in the distinctive style of Japanese animation and Manga. You will study the methods and techniques of figure drawing and creating expressive characters while discovering the rich history of this eastern art form and its many styles.
Instructor: Jesse Handrich
Y725 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

Digital Photography
Learn how to hold and operate your automatic or SLR camera, including important menu functions, composing and staging photos, artificial and natural lighting. Your subjects will be people, still life, and environments. Bring your camera to each class. Call KCAD Continuing Studies office at 616.451.2787 x3012 to reserve the use of a point and shoot camera if needed.
Instructor: Eleanor Gatewood
Y514 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, bring your own camera and flash drive

New! Action Painting
Spend each class learning about techniques and imagery used in action painting that was popular from the 1940’s-60’s. You will look at artists such as Franz Kline, Lee Krasner, Willem deKooning, and others over the period of the course.
Instructor: KCAD Continuing Studies Instructor
Y623 16FKB
SAT, 9:30am-12:00noon
October 29, November 5, 12, 19, December 3
$149, supplies included

Saturday pm classes
12:30-3:00pm

Charcoal Figure Drawing
Gain experience with drawing the human figure from a live clothed model. You will learn about line weight, basic skeletal structure, proportion, gesture, composition, and charcoal drawing techniques.
Instructor: KCAD Continuing Studies Instructor
Y641 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, supplies included

Video Game Design
Develop your own video game design using some of today’s best software. Class is suitable for beginners or those with some experience designing games.
Instructor: Arthur Muzzin
Y916 16FKB
SAT, 12:30-3:00pm
October 29, November 5, 12, 19, December 3
$149, bring your own flash drive
Checks should be made payable to KCAD Continuing Studies of Ferris State University and mailed to 17 Fountain St. NW Grand Rapids, MI 49503. Refund Policy — 50% for class withdrawals after the final registration deadline, no refunds 24 hours before the class.

Early Registration Deadline: August 15

Registration deadline: October 21

Applying for 10% Early Registration discount

Applying for 10% Alumni Discount

STUDENT'S NAME:    DOB:    K12 SCHOOL ATTENDING:
STUDENT'S NAME:    DOB:    K12 SCHOOL ATTENDING:
PARENT'S NAME:
DAY PHONE:    CELL PHONE:
EVENING PHONE:    EMAIL:

Yes, I would like to receive email updates on upcoming events and opportunities from Continuing Studies.

STREET OR PO BOX:
CITY:    STATE:    ZIP:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
TUITION #:    SUPPLY/LAB FEE:    TOTAL:

Checks should be made payable to KCAD Continuing Studies of Ferris State University and mailed to 17 Fountain St. NW Grand Rapids, MI 49503. Refund Policy — 50% for class withdrawals after the final registration deadline, no refunds 24 hours before the class.

Early Registration Deadline: August 15

Registration deadline: October 21

Applying for 10% Early Registration discount

Applying for 10% Alumni Discount

STUDENT'S NAME:    DOB:    K12 SCHOOL ATTENDING:
STUDENT'S NAME:    DOB:    K12 SCHOOL ATTENDING:
PARENT'S NAME:
DAY PHONE:    CELL PHONE:
EVENING PHONE:    EMAIL:

Yes, I would like to receive email updates on upcoming events and opportunities from Continuing Studies.

STREET OR PO BOX:
CITY:    STATE:    ZIP:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
COURSE TITLE:    COURSE #:
TUITION #:    SUPPLY/LAB FEE:    TOTAL:

3 WAYS TO REGISTER: ONLINE, PHONE, MAIL
INSTRUCTOR BIOS

Ames College, has more than 10 years' experience in K-12 Art Education, and is a frequent Continuing Studies Ceramics and Youth instructor.

Amanda Berry, B.F.A. in Digital Media, KCAD, exhibits her work extensively and teaches courses at KCAD.

Amanda Budnick, B.F.A. in Digital Media, KCAD, is a freelance designer and digital artist passionate about concept art and fantasy illustration.

Eleanor Gatewood, M.F.A. in Photography, KCAD, is a freelance artist and frequent instructor in the Continuing Studies program.

Jesse Handrich, B.F.A. in Digital Media and Illustration, KCAD, is a freelance illustrator and frequent instructor in the Continuing Studies program.

Michael Harris, B.F.A., KCAD, is a freelance illustrator and long-time Continuing Studies Instructor. His credits include over fourteen years of monthly illustrations for Grand Rapids Family Magazine, political cartoons for the Grand Rapids Business Journal, and monthly illustrations in Lakeland Boating. He is listed as a caricature artist with Kramer Entertainment, Funny Business, and Jimmy Whitecide’s Talent agencies, and teaches workshops at area schools.

Owen Loughran, a Collaborative Design major at KCAD, is minoring in Industrial Design. He has taught youth in a variety of disciplines.

Arthur Muzzin, B.F.A. in Digital Media, KCAD, has a focus on concept design and development for the video game industry. He currently works with local game design companies as a freelance artist in the Grand Rapids area.

Tiffany Snyder, B.F.A. in Art Education, KCAD, has a K-12 Michigan teaching certificate, and was a K-5 art teacher at Grand Rapids Cesar Chavez Elementary School.

Lauren Stark, B.F.A. in Art Education, with a specialization in Ceramics, Michigan State University. She is a K-8th grade art teacher for Grand Rapids Public Schools, and has exhibited her work locally.

Jill Szyszko, Associate’s Degree in Fine Art/Photography, has experience in creative portraiture. She is employed with Hope Network as an executive assistant, and in her free time enjoys spending time on personal photography projects as well as working in various art mediums.

Courtney Parks Vallie, B.S. in Architecture and Sustainability, B.S. Construction Management, Ferris State University, has worked in the field, and is currently pursuing a master’s degree in architecture at KCAD.

COURTNEY PARKS VALLIE, B.S. in Architecture and Sustainability, B.S. Construction Management, Ferris State University, has worked in the field, and is currently pursuing a master’s degree in architecture at KCAD.

Employees and other members of the University community with disabilities requiring assistance or accommodation may contact the Human Resources Department, 420 Oak St., Big Rapids, MI 49307 or call (231) 591-2150.

Inquiries or complaints of discrimination may be addressed to the Director of Equal Opportunity, 120 East Center St., Big Rapids, MI 49307, by telephone at (231) 591-2152, or Title IX Coordinator, Big Rapids Campus, 805 Campus Dr., Big Rapids, MI 49307, or by telephone at (231) 591-2108. On the KCAD Grand Rapids campus, contact the Title IX Deputy Coordinator, 17 Fountain St. N.W., Grand Rapids, MI 49503, (616) 451-2787 x1123.

Students with disabilities requiring assistance or accommodation may contact Educational Counseling & Disabilities Services at (616) 451-3033 in Big Rapids, or the Director of Counseling, Disability & Tutoring Services for Kendall College of Art and Design at (616) 451-2787 x1126 in Grand Rapids.

Ferris State University does not discriminate on the basis of race, color, religion or creed, national origin, sex, sexual orientation, gender identity, age, marital status, veterans or military status, height, weight, protected disability, genetic information, or any other characteristic protected by applicable State or Federal laws or regulations in education, employment, housing, public services, or any other University operations, including but not limited to, admissions, programs, activities, hiring, promotion, discharge, compensation, fringe benefits, job training, classification, referral, or retaliation. Retaliation against any person making a change or legitimate complaint is prohibited. Inquiring or participating in any discrimination investigation or proceeding is prohibited.
Enrollment is on a first-come, first-serve basis. To register, complete the attached registration form(s), p. 10-11, with check or money order and mail to KCAD Continuing Studies, 17 Fountain Street, NW, Grand Rapids, MI 49503, or register online at www.kcad.edu/continuing-studies. You can also call 616.451.2787, x3012. VISA, MasterCard and Discover credit or debit cards are accepted online and by telephone. If you need assistance with online registration, call 616.451.2787, x3012. Registration is not valid unless accompanied by payment.

Receipts Upon registration, you will receive an electronic confirmation. Information regarding outlines and supplies (if applicable) is available at kcad.edu/continuing-studies/outlines.

Cash and Checks Appropriate fees will be charged for checks which are returned unpaid due to insufficient funds. Please be aware when paying by cash or check, that if your class is cancelled you will need to complete additional paperwork to be reimbursed. Please allow up to five weeks processing time for refunds of payments made by check.

Class Cancellation We reserve the right to cancel classes due to insufficient enrollment, with a full refund. If you registered as part of a group and one person’s class is cancelled, registrations for classes that have not been cancelled will not be refunded. Tuition paid online with debit or credit card will be credited back to your card. Please allow up to two weeks processing time for refunds. Tuition paid by check will require you to fill out additional paperwork before obtaining a refund. Please allow up to five weeks processing time for refunds of payments made by cash or check.

Classroom Management Occasionally it is necessary to remove a youth student from the classroom when they become disruptive. This is never our first course of action, but when it occurs, parents or guardians will be notified.

Items Left Behind Please do not bring valuables to class. KCAD cannot be responsible for personal items during class times, or left behind at the end of classes and camps.

Withdrawal from Class There will be a full refund of tuition and fees for withdrawal requests submitted prior to the final registration deadline. There will be a partial (50%) refund of tuition and fees for withdrawal requests submitted after the final registration deadline and up to 24 hours before the class begins. A 50% fee will be charged for course transfers after the final registration deadline. No course transfers will be permitted on or after the day of the first class. There will be no refund of tuition or fees for withdrawal requests submitted on or after the day of the first class. Please allow up to two weeks processing time for refunds of payments made online, and five weeks processing time for refunds of payments made by cash or check.

Late Registration and Withdrawal Our standard withdrawal/refund policies apply to those students who register after the registration deadline.

Inclement Weather or Building Closure In the event that classes are cancelled due to weather, an announcement will be made on local television stations.

Early Registration Tuition Discount Individuals who register early for Continuing Studies classes are eligible for a 10% Early Registration Tuition Discount. This discount will appear automatically when registering online. This may not be used in conjunction with other discounts. The early registration deadline for Fall 2016 is August 15.

Alumni Discount KCAD alumni, their spouses, and children under the age of eighteen receive a 10% discount on tuition for Continuing Studies classes.

LIMIT One tuition discount per registration.

Location Students will be notified in advance by email of their room and building location. Signage will also be prominently displayed in the entrance of both buildings.

Special Needs Individuals with disabilities who require special accommodations to participate should contact the KCAD President’s Office at 616.451.2787 x1200 at least 72 hours in advance.

Parking On-street parking is free after 6:00pm Monday through Friday, and all day Saturday. Parking in the lot directly behind the 17 Fountain Building, adjacent to Pearl St., is prohibited. Violators will be ticketed.

Photographs As a condition of enrollment, students and/or parents of minor students, consent to the following usage rights, for purposes which may include, but are not limited to: display, educational assessment, accreditation, archiving, and publicity/promotions for the college. Any individual, parent, or guardian, must inform KCAD Continuing Studies in writing to opt out of this consent. The college reserves the right to edit materials as needed for best use in context without specific written permission.

1. Use of any works produced by students while attending Kendall College of Art and Design of Ferris State University (KCAD).

2. Use of photographs, video, audio, or other recordings of any artworks, designs, or other coursework produced while a student at KCAD.

3. Use of photographic, video, audio, written or other recordings/documentation in college or KCAD sponsored/affiliated classes or activities, on or off campus while a student at KCAD.

Usage may be in any medium. Materials may be used without further notification, compensation, or credit, though whenever possible, credit will be included for students enrolled in a KCAD degree program. Materials produced by or for KCAD are the sole property of KCAD.

All other copy and reproduction rights to original artwork, designs or coursework remain the sole property of the student.

Unclaimed Art Work All artwork produced in Fall 2016 must be claimed on or before December 23, 2016. The college is not responsible for any work left after that date.

Snacks/Food in Classrooms Food will not be served as part of the curriculum in KCAD Continuing Studies classes, unless noted in the course description. Youth classes take a break about halfway through each class session in a designated area. Many students bring money for the vending machines. Students under the age of eighteen will be limited to no more than one energy drink per day while in attendance. Students may bring drinks into the classroom, but food is highly discouraged due to food allergies. A peanut/tree nut free table is designated in the break area.

Fee for Early Arrival or Late Pick Up A fee of $15 per half hour will be charged for any child under the age of 18 who is present without their parent or guardian in the building more than 15 minutes prior to or after the end of class.

Health Form and Waiver Students are required to turn in a completed Health Form and Waiver prior to the start of class. The form also includes a photo/publicity waiver. To opt out of the photo/publicity waiver, parents or guardians of youth students must inform KCAD Continuing Studies in writing. The form and opt out letter, if applicable, can be mailed, emailed, or dropped off at KCAD on the first day of class/camp.

Supplies Supplies for youth classes are included in the course fee, unless otherwise noted in the catalog or on the website. Class outlines and supply lists can be found at: kcad.edu/continuing-studies/outlines.

Drop Off and Pick Up of Youth All youth must be dropped off at the 17 Pearl St Woodbridge N. Ferris Building, and accompanied into the building by an adult. All youth will be accompanied by an instructor to their classes. When arriving late, parents may accompany their students to class. Parents are required to identify themselves to the instructor or a staff member on the first day of class and to sign out all youth ages 12 and younger when they return to pick them up. Prior arrangements need to be made with our staff if an adult other than the parent or guardian is picking up a child. An adult staff member will supervise the lobby area for fifteen minutes prior to the beginning and after the end of all classes. We encourage parents to arrive early to pick their child up directly from the classroom. At the end of class, instructors of youth ages 12 and younger will escort remaining students to the lobby where our staff will supervise students until parents arrive. You must sign out your child, ages 12 and under, with the instructor or staff member.
More classes for adults and professionals in Grow Folio and Pro Folio: kcad.edu/continuing-studies